

Elizabeth Ide Elementary School

Grade Reporting to Parents

Procedures / Guidelines

First Trimester

Six Week Reports (Mid-Term)

- Parents will receive a written progress report sent home with students.
- This report must be signed and returned to the teacher on a given date.
- This progress report will state how the student is progressing in the classroom including strengths and/or weaknesses.

Twelve Week Reports (Report Cards)

- Parents will receive a written or “hard copy” report card that will be sent home with students in a report card envelope.
- The envelope needs to be signed and returned to school.

Second Trimester

Six Week Reports (Mid-Term)

- Only parents of students who are not meeting grade level expectations will receive a written progress report via their student.
- This report must be signed and returned to the teacher on a given date.

Twelve Week Reports (Report Cards)

- Parents will receive a written or “hard copy” report card that will be sent home with students in a report card envelope.
- The envelope needs to be signed and returned to school.

Third Trimester

Six Week Reports (Mid-Term)

- Only parents of students who are not meeting grade level expectations will receive a written progress report via their student.
- This report must be signed and returned to the teacher on a given date.

Twelve Week Reports (Report Cards)

- Parents will receive a written or “hard copy” report card that will be sent home with students in a report card envelope.